

## Royal Architectural Institute of Canada RAIC Honorary Membership Terms of Reference

### 1. Purpose

This honour is to recognize individuals who have given valuable and distinguished service to the architectural profession, and upheld the objectives and values of the RAIC, including support and advancement of equity, diversity and inclusion. It is generally awarded to individuals who would not qualify for regular Membership. Honorary Members may include people working with architectural organizations, architectural schools, allied professionals, academics, and others.

### 2. Nomination

A Member of the Institute may nominate any individual for Honorary Membership. Nominations require the support of at least two (2) Members as References. A Member or Fellow may only support only one nomination in a given year.

### 3. Submission Requirements

Nominations must be completed using the RAIC online submission platform.

The following items must be completed or provided:

1. Completed nomination form;
2. A maximum two-page biography of the nominee;
3. Letter of support from the nominator and letters from at least two additional members containing specific reasons for their support.

### 4. Selection Process

The RAIC Board of Directors shall unanimously approve the nomination.

### 5. Number of Awards

The number of Honorary Memberships to be conferred each year will be determined by the Board of Directors. At its discretion, the Board may elect not to confer an Honorary Membership.

## **6. Frequency**

The award is to be offered every year.

## **7. Public Presentation**

An Honorary Membership certificate will be conferred on the recipient at a RAIC public event.